

DENIELLE WELLS

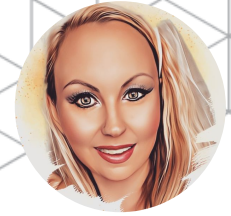
Librarian/Social Media/Project Management/Video Editor

📞 206-409-7150

🌐 <http://denielle.weebly.com>

@ dennika1@hotmail.com

📍 Orlando, FL



EXPERIENCE

Program Coordinator, Information Literacy Librarian, Senior Library

Crofton House School

📅 12/2018 - 02/2022 📍 Vancouver, BC

Grades 8-12 private school library for girls

- Maintain library budget, online presence and digital assets, (website/Canvas/database subscriptions/social media); managed day-to-day and big picture operations of school library
- Taught various workshops/lessons for students to promote digital literacy and use of library (i.e. research tips, fake news, media literacy, author visits)
- Offered innovative programming, technology integration, and initiatives to promote a positive library community and learning initiatives (i.e. Crafternoons, Fun with Robots, Book to Movie Screenings, and more)
- Improved school community through management of Library Club, Robotics Club, school play, and department head meetings

Learning Commons Librarian

Claremont Secondary School

📅 2018 📍 Victoria, BC

Secondary school library, grades 9-12

- Collection management and maintenance including cataloging, purchasing, shelving, inventory practices on Evergreen ILS
- Collaborate with teachers/students to meet their information and technical needs through ordering, planning, scheduling
- Maintain social media, signage, displays, events and workshops pertaining to the library

Information Centre Officer

Halton District School Board

📅 2014 - 2018 📍 Burlington, ON

Call centre for employees, staff and students of HDSB

- First level support for contacts, HR, IT, general inquiries for staff, students and parents
- Video editing, audio recording, workshops, graphic design as needed (Adobe Premiere, Audition, Photoshop)
- Project manager and design lead for recent upgrade/overhaul of myHDSB staff portal, including page design, building using Sharepoint 2016 technologies and liaising with teams; marketing coordination and implementation
- Maintenance of social media, news stories, keywords, report statistics for company intranet

Cataloger (permanent position)

Halton District School Board

📅 2009 - 2016 📍 Burlington, ON

Creation of catalogue records for library OPAC and feeder schools

- Creating, editing, establishing records for over 100 school libraries
- Choosing metadata and subject headings to optimize search features
- Collection maintenance, including inventory, weeding, selection and purchase of age appropriate curriculum based materials

SKILLS

Technical and Other

Microsoft Office

Adobe Photoshop

Adobe Premiere

Project Management

Cataloging

Horizon ILS

Evergreen ILS

Microsoft Sharepoint

Google Apps for Education

Destiny ILS

mySchool

LibGuides

Canvas

Library Management

Teaching

Communication

Project Management

Social Media Management

Digital Asset Management

EDUCATION

Masters of Library and Information Sciences

University of Western Ontario

📅 2008

Honors BA (Sociology & English)

McMaster University

📅 2003 - 2007

Art Fundamentals

Sheridan College

📅 2001 - 2002

EXPERIENCE

School Support Technician (contract)

Halton District School Board

📅 2013 - 2014 📍 Burlington, ON

Program coordinator for teacher librarians, library technicians for K-12

- Created popular library blog, bulletin, social media accounts that increased communication and improved readership by 80%
- Liaised with teacher librarians to create new school programming, contests
- Started migrating school libraries to websites - taught workshops on using technology to improve school library experiences

Reference Assistant

Huron University College

📅 2007 - 2008 📍 London, ON

Reference desk for busy university library

- Created pathfinders for students, assisted in research needs
- Database instruction and use, cataloguing of materials
- Conducted library tours

CERTIFICATION

Premiere Pro Essential Training

Lynda.com, 2017

Project Management Foundations

Lynda.com, 2018

Active Learning Strategies

Library Juice, 2019

Developing a Credit-Bearing Information Literacy Course

Library Juice, 2019

ACHIEVEMENTS



I am most proud of my partnership with the Library Club at Crofton House, whose membership grew from about 10 to 40 students during my time there. Together, we ran various programs aimed at creating a positive library community such as Crafternoons, book talks, author events, chess drop ins, book to movie screenings and more. Their passion and creativity had a direct positive impact on the overall student experience and impression of the library, and it was a beautiful thing to be a part of.

Why are you proud of this achievement?

VOLUNTEERING

Social Media Marketing

Various

📅 Present

Helping friends and colleagues with their business growth.

Projects include New York 2150 (film project), We Got The Geek (podcast group), Canadian Toy Con (local convention)

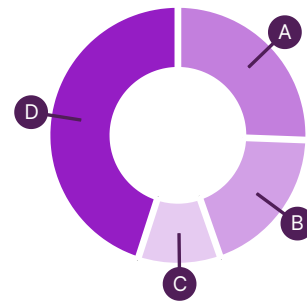
Podcaster at various events

Graphic designing

Event hosting

Video editing

MY TIME



- A** Theme Parks
- B** Video Editing
- C** Drawing
- D** Gaming